

# WISE Employment

[wiseemployment.com.au](http://wiseemployment.com.au)

WISE Employment is a not-for-profit organisation with offices in New South Wales, Victoria, Tasmania, South Australia and the Northern Territory. We provide employment services under the Australian Government's jobactive, Disability Employment Services and National Disability Insurance Scheme programs.

We empower job seekers to find meaningful work and become self-sufficient and we help employers to find the right staff by understanding their needs and providing them with workers from diverse backgrounds.

Our services are cost-free to eligible businesses and job seekers.

## Full time sites

A full list of our part time and outreach sites can be found on our website.

### New South Wales

- Bargo
- Blacktown
- Campbelltown
- Fairfield
- Katoomba
- Mount Druitt
- Parramatta
- Penrith

### Victoria

- Cranbourne
- Dandenong
- Frankston
- Oakleigh
- Pakenham
- Rosebud

### Northern Territory

- Alice Springs
- Casuarina
- Darwin
- Palmerston

For more information free-call 1800 685 105  
or visit [wiseemployment.com.au](http://wiseemployment.com.au)



Check us out on social media, you can find the links on our website.



Need a job?  
Let's chat.



**WISE** Employment  
empowerment through employment





If you have been out of work for years, months or days, we can help you find and keep a job.

Take control of your job search with our practical employment assistance and advice, regardless of your background or circumstances.



## You might

- Have been unemployed for a short or a long time
- Have worked for years then been retrenched
- Never have worked due to disability or illness
- Be returning to work after caring for family
- Be an Indigenous person, an asylum seeker, a refugee or have had a brush with the criminal justice system

## Let's get started

Register as a WISE Employment job seeker for government-funded job search assistance, local job opportunity information and advice on training, language, literacy and work experience.

## Plan your job search

What are your strengths? Where do you need help?

We can talk to you about your skills and interests and help you plan the best way to secure a job.

## Looking for a job

Depending on what you need, we can offer you as little or as much help to look for a job, including:

- Tools and tips to help you search for a job
- Help to prepare your résumé
- Advice about the local labour market
- Access to self-help tools and resources including online job search databases with instant job vacancies
- Referrals for suitable local, regional or national employment vacancies, based on your skills
- Help to create a personal email account on a free web-based service and provide information about cyber safety to protect your personal information online
- If you need additional help, we can tailor our services and support to include skills training, language and literacy, work experience or access to other services.

## Getting on with the job

Our services and support continue after you start your new job to ensure long term success in your new role. We will stay in touch with you and your employer after you start work to make sure that your job is going well. If issues arise we can help solve them and organise extra training or special equipment if you need it.

